

New Life Solutions, 2021 Walk for Life

Saturday May 8th, 2021

COVID-19 Mitigation Plan

Introduction:

New Life Solutions Inc. (NLS) is the organization that promotes, organizes, and manages the Walk for Life (WFL) annually.

New Life Solutions is committed to providing a safe and healthy event experience at our Walk for Life on Saturday May 8th, 2021 on the First Reformed Church of Tampa property at 8283 W Hillsborough Ave, Tampa, FL 33615. This plan is to ensure all NLS Staff, WFL Event Staff, Volunteers, and participants both registered and non-registered walkers, a safe and healthy environment. New Life Solutions has developed the following COVID-19 Mitigation Plan in response to the COVID-19 pandemic. This PLAN is for use at our WFL Event for set up, during the event, and breakdown & cleanup of the event. Our NLS staff & WFL Event staff are responsible for implementing this plan. Our goal is to mitigate the potential for transmission of COVID-19 during our WFL event and in our community. This will require full cooperation among our NLS Staff & WFL Event Staff, volunteers, and participants both registered and non-registered walkers. Only through this cooperative effort can we establish and maintain the safety and health of our NLS Staff, WFL Event Staff, volunteers, and walk participants, and the community.

NLS Staff & WFL Event Staff are responsible for implementing and complying with all aspects of this PLAN. NLS Staff & WFL Event Staff have the full support of the NLS Board of Directors in enforcing the provisions of this policy.

NLS Staff, WFL Event Staff, volunteers, and walk participants are of great importance to New Life Solutions. We are serious about their safety and health and keeping NLS Staff, WFL Event Staff, volunteers, and walk participants healthy while working and participating in the NLS WFL Event. As a result, we have developed a mitigation plan to address & adhere to COVID-19 CDC guidelines <https://www.cdc.gov/coronavirus/2019-ncov/index.html> during our NLS WFL 2021 event on Saturday May 8th, 2021 on the First Reformed Church of Tampa

Property at 8283 W Hillsborough Ave, Tampa, FL 33615. Our plan follows Centers for Disease Control and Prevention (CDC) and some commonsense initiatives by addressing:

- Hygiene and respiratory etiquette.
- Engineering and administrative controls for social distancing.
- Cleaning, disinfecting, and decontamination.
- Self-Diagnostic Checklist prior to attending the WFL event to catch issues before arrival.
- Prompt identification and isolation of symptomatic or sick individuals.
- Communications and training that will be provided to NLS Staff & WFL Event Staff, Volunteers, and WFL participants.
- Management and supervision necessary to ensure effective implementation of the PLAN.
- Communications and instructions via verbal, written, email, social media to our WFL community.

Attendance of NLS Staff, WFL Event Staff, Volunteers and Participants:

NLS as always will document through an assignment roster NLS staff, WFL Event Staff, and volunteers. Walk participants are asked to pre-register for this event. There is also a check-in registration tent for collecting contact information. NLS will use this documentation if any contact tracing is necessary.

Walker participant Check In:

Self-Diagnosis Checklist (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/coronavirus-self-checker.html>) will be sent prior to arrival, participants will be asked, via email, social media, written to determine if they are healthy to attend this event. Those that are not healthy according to checklist are to stay home, and anyone who is symptomatic is to follow the CDC guidelines. Those that pass Self-Diagnosis Checklist, upon arrival, will go through a similar screening process (identifiable open-air space will be available) that will include asking them about recent illness, any symptoms, hand sanitizing station, face masks will be offered for those that do not have one and a temperature reading. Should anyone become ill during the event, we will isolate them (if needed) and advise them to get home safely.

Handwashing:

Basic infection prevention measures are being implemented at our WFL event. All NLS staff, WFL Event Staff, Volunteers and Walk participants are instructed to wash their hands for at least 20 seconds with soap and water when necessary but especially after use of the restroom. All NLS staff, WFL Event Staff, Volunteers and Walk participants are asked to wash or sanitize their hands prior to or immediately upon entering event. Hand Sanitizer dispensers (that are greater than 60% alcohol) shall be located at all check in stations and tents so they can be used for hand hygiene in place of soap and water.

Respiratory Etiquette: Cover your cough or sneeze:

All NLS staff, WFL Event Staff, Volunteers and Walk participants will be instructed to cover their mouth and nose with their sleeve, into their elbow, or using a tissue when coughing or sneezing and to avoid touching their face, in particular their mouth, nose, and eyes with their hands. They should dispose of the tissues in provided trash receptacles and wash or sanitize hands immediately afterward.

Social Distancing:

Social distancing of six feet will be implemented and maintained between All NLS staff, WFL Event Staff, Volunteers and Walk participants at our event.

- Setting up structure for 6' intervals at check in.
- Setting up 6' intervals at the bathrooms.
- There will be no chairs at the stage for sitting.
- Verbal announcements, written, signage, email, and social media for 6' social distancing.

Cleaning and Sanitizing:

Regular housekeeping practices are being implemented, including routine cleaning and disinfecting tables and spaces. Frequent cleaning and disinfecting will be conducted of high touch areas. Appropriate and effective cleaning supplies will be purchased in accordance with product labels, safety data sheets, and manufacturer specifications and are being used with required personal protective equipment for the product.

Food Service/Concessions:

The NLS WFL Event does not have concessions or sales of any food items.

We do provide water and snacks to our NLS staff, WFL Event Staff, Volunteers and Walk participants at no cost.

Our food service stations will be located under /open air where we will offer single-use drinks and pre-packaged snacks that is managed by our NLS staff, WFL event staff, and/or volunteers. We will continue this location and we will position this area so that any lines that form will be in a low traffic flow area. We will mark the 6' interval line positions so that the CDC guidelines are met as to distancing. In Addition, we have established the following:

- Food Service Stations will be cleaned prior and during event.
- Food Service Stations will be positioned so there are minimal lines or crowds.
- Only products of single-use, pre-packaged, and disposable packaging will be provided.
- We will adjust to any additional guidance that is given regarding this offering.

Restrooms:

If First Reformed Church of Tampa will not allow us to use church restrooms, we will rent portable toilets for this NLS WFL event. They will be maintained on a regular basis by a NLS Staff, WFL Event Staff, or Volunteer. In addition to the portable toilets, we will also rent a hand Washing Station adhering to the CDC guidelines.

In addition to CDC guideline, we will put in place the following protocols and cleaning, we will adhere to the following:

NLS staff, WFL Event Staff, or Volunteers will check bathrooms & handwashing stations are properly stocked with soap, sanitizer, toilet paper, and all proper supplies.

Event Scheduling:

NLS WFL Event has an allotted 60 minutes for all walker participants to go through the check in process; extending that time as needed is not an issue to ensure proper social distancing. On average there are around 100 walkers that go through the check in process with approx. 10 volunteers processing their check in. The process for check in can take between 2-5 minutes. The time allotted is ample time for Check in to be accomplished.

The walk will start around 9am. The Walk for Life starts in an open-air space allowing for social distancing to be accomplished.

Entrance and Exits:

NLS WFL is in an open-air space of First Reformed Church of Tampa at 8283 W Hillsborough Ave, Tampa, FL 33615. There are no defined enter and exits on this property.

During Event

During the NLS WFL Event we will require the following in accordance with CDC guidelines; in addition, our NLS staff, WFL Event Staff, Volunteers will use announcements, signage, and verbal communications to ask participants to comply with CDC guidelines stating the following:

- Social Distancing of 6 feet
- Face covering are required in accordance with CDC guidelines (<https://www.cdc.gov/coronavirus/2019-ncov/index.html>)
- Cleaning and Sanitization of High Traffic areas
- Ask all NLS staff, NLS Event Staff, Volunteers, and Walk Participants to stay home if they do not pass the Self Diagnosis Checklist (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/coronavirus-self-checker.html>)
- Pass through temperature check before entering event space. Temperature Check station be on site with signage.
- Clean and/or sanitize hands before entering event space.

Miscellaneous Additions:

In years past we have offered the following that we will not offer at our WFL site this year:

- We will not be offering ICE CREAM, BAGELS, DONUTS, COFFEE- Only prepackaged food and drinks will be offered.
- We will not be offering FACE PAINTING
- We will not be offering a BOUNCE HOUSE

All the above will not be offered because they do not follow CDC or COVID mitigation protocols.

Enforcement by identifying and reporting illness.

Our NLS staff & WFL Event Staff will be informed to and will be encouraged to self-monitor for signs and symptoms of COVID-19. The following policies and procedures are being implemented to assess their health status prior to entering the Event Space and for them to report when they are sick or experiencing symptoms. All of our NLS staff & WFL Event Staff will be asked to self-evaluate prior to coming to the event. This will include any experiencing symptoms in the last 24-72 hours, monitor their temperature, and using precautions while they are not at the event including washing of hands, social distancing, and use of masks while in public areas. They are to report personal issues or occurrences directly to the Director of Special Events and proper a report of whom they had contact with. From there we have them report to a designated area until they can safely go home.

NLS has implemented a leave policy that promotes NLS staff, and WFL Event Staff staying at home when they are sick, when household members are sick, or when required by a health care provided to isolate or quarantine themselves or members of their household. Accommodations for staff members with underlying medical conditions or who have household members with underlying health concerns have been implemented.

In the event a NLS staff member and or a WFL Event Staff member become ill (fever or other possible symptoms) prior to the arrival at the event they are

required to contact the Director of Special Events immediately. From there they are asked to contact their health care provider and follow their advice.

In the event a NLS staff member and or a WFL Event Staff become exposed to a person diagnosed with COVID-19 they are asked to stay at home, self-monitor for any symptoms, contact Special Events Director immediately and follow CDC guidelines should any symptoms develop.

In the event a NLS staff member and or a WFL Event Staff, Volunteers or WFL participants while at the event they will be isolated until they can safely go home. After they get home, we will ask that they contact their health care provider and follow the CDC guidelines.

Should any of the above situations occur New Life Solutions will notify the proper person or person at the First Reformed Church of Tampa immediately with a phone call. A follow up email will also be directed to the proper person or persons at the First Reformed Church of Tampa documenting the reported case. Additionally, should anyone become symptomatic, ill, or become exposed to a test positive person, the City will be advised so they can handle any deep cleaning they feel necessary.

NLS has also implemented a policy for informing staff & participants if they have been exposed to a person with COVID-19 at the WFL event. In addition, a policy has been implemented to protect the privacy of the Staffs' health status and health information.

Communication and Staff training:

This COVID 19 Mitigation plan will be communicated to all NLS Staff, WFL Event Staff, Volunteers, and participants both registered and non-registered walkers through a combination of verbal communication, written documentation, email, and social media also through any training that is necessary. Additionally, communication and training will be ongoing in person, small groups, email, social media, and written correspondence leading up to the WFL Event. Reminders to always follow CDC guidelines <https://www.cdc.gov/coronavirus/2019-ncov/index.html> , do Self Check list <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/coronavirus-self-checker.html> prior to arriving, and self-

monitoring symptoms always is encouraged to help maintain a safe and healthy event space to not spread the COVID-19 virus.

Enforcement:

New Life Solutions Inc. understands the consequences for the lack of compliance to the COVID-19 Mitigation plan laid out above. Lack of Compliance will have consequences and may lead to termination of permits, co-sponsorships, and contracts with the First Reformed Church of Tampa.